



Warren County
Hazard Mitigation Plan Update
Meeting Notes



Purpose of Meeting:	Steering Committee Meeting
Location of Meeting:	Virtual Teams Meeting
Date of Meeting:	February 8, 2023, 10:00 am

Attendees:

Ann Marie Mason	Director, Warren County Office of Emergency Services
Jim Lieberum	Warren County SWCD, District Manager, HM Coordinator
Ethan Gaddy	Warren County Planning Department, CSC
Aaron Frankenfeld	Director, Adirondack/Glens Falls Transportation Council
Sara Frankenfeld	GIS Coordinator, Warren County
Laura Moore	Town of Queensbury, Land Use Planner
Dan Barusch	Town/Village Lake George, Planner
Ashley Rivers	Warren County Office of Emergency Services
John Gibb	Contingency Management Consulting Group
Jennifer Ramsey	Warren County Office of Emergency Services
Cynthia Addonizio-Bianco	Tetra Tech, Inc.

Agenda Summary: Purpose to provide a project status update and the preliminary county level hazards of concern relative risk rankings; to obtain input or adjustments of the rankings to incorporate local data.

Item No.	Description	Action item(s):
1	<p>Opening Remarks/Progress Report</p> <ul style="list-style-type: none"> Meeting started at 10:05 am Cynthia Addonizio-Bianco, Tetra Tech (Tt), welcomed participants and noted the key agenda items and she provided a progress update as summarized in the attached PowerPoint presentation. The process continues to be on track for plan submittal to FEMA in August 2023. The majority of data to support the hazard mitigation plan (HMP) development has been received, with the receipt of the National Flood Insurance Program (NFIP) data pending processing by FEMA. The table of contents and draft sections of the plan are being posted as available on the project Teams site to enable steering committee members to access and review to enable input prior to sharing the drafts with the public. Tt requested the steering committee to review the documents and provide comments via 'track changes'. 	
2	<p>In-Kind Services Tracking/Outreach</p> <ul style="list-style-type: none"> Tt reminded committee members to document any time spent to attend HMP meetings, to provide input, or to provide information 	



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	<p>to their constituencies to ensure their efforts are included in the documentation to comply with grant requirements.</p> <ul style="list-style-type: none"> The public HMP website (https://www.warrencountynewyorkhmp.com) has been updated with meeting dates and meeting documentation. The public draft will be located on this site for public review. Surveys to target the public, neighboring counties, agencies, and businesses have been distributed and will be used to provide additional input to the plan to support the identification of mitigation actions. 	
3	<p>Risk Assessment Overview</p> <ul style="list-style-type: none"> It reviewed the methodology to calculate the relative risk of the county’s identified hazards of concern and shared the preliminary risk rankings. The ranks of Low, Medium, and High for each hazard will serve as a guide in identifying impactful mitigation actions to reduce damages and increase resilience. After review and adjustment by the core group, the preliminary county level ranks are as follows: <ul style="list-style-type: none"> Disease Outbreak (including Covid-19, influenza, and tick-borne illnesses) - Medium Earthquake - Medium Extreme Temperatures - Medium Flood - High Dams Failure - High Infestation - Medium Severe Storm (Windstorm, Thunderstorm, Hail, Tornado) – High Severe Winter Storm (Heavy Snow, Blizzards, Ice Storms) - High Wildfire - High <p>The county ranks indicate the highest municipal risk rather than the calculated regional risk. The Steering Committee was tasked to review the information provided in the presentation (see attached) to provide any additional input to revisit and potentially further adjust the rankings.</p> <p>Discussion included clarification that vulnerability assessment included only projected damages to general building stock and not potential infrastructure damages which are not modeled in Hazus-MH. These damages are an example of why the rankings should be adjusted, in particular, the flood ranking as it should include the risk posed by unmapped, localized flood areas evidenced by washouts and culvert failures. Capturing these floodprone areas was suggested as county and local level mitigation actions and could be documented in part using the ReadyWarren app.</p> <p>The public sharing of dam inundation areas was also discussed and will be addressed by Emergency Services staff.</p>	<p>Steering Committee members to email any input regarding adjusted risk ranking on or before 2/14/23.</p> <p>Emergency Services to review the level of detail provided to the public regarding dam inundation areas.</p> <p>Emergency Services, County GIS and SWCD to consider options to collect and map localized flood areas.</p>



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	<ul style="list-style-type: none">• These rankings will be presented to the Planning Partnership during a meeting on February 15th.	
6	Upcoming Meetings <ul style="list-style-type: none">• Planning Partnership Risk Assessment Meeting – February 15, 2023 <i>(Optional for Steering Committee members not affiliated with a municipality.)</i>• Mitigation Strategy Workshop – March 15, 2023 <i>(Optional for Steering Committee members not affiliated with a municipality.)</i>	
7	Next Steps <ul style="list-style-type: none">• Update Risk Assessment including adjustments as noted by Steering Committee• Present to planning partners• Populate adjusted results municipal annexes• Planning Partnership Risk Assessment Meeting: February 15, 2023• Continue to engage the public• Begin working with the municipalities to develop mitigation strategy/actions: February 2023• Mitigation Strategy Workshop with FEMA and NYSDHSES – March 15, 2023	
7	Conclusion - The meeting concluded at 11:15 am.	