



Warren County
Hazard Mitigation Plan Update
Meeting Notes



Purpose of Meeting:	Steering Committee Meeting
Location of Meeting:	Teleconference Teams Meeting
Date of Meeting:	December 14, 2022, 10:00 am

Attendees:

Laura Stebbins	Director of Emergency Preparedness, Glens Falls Hospital
Jim Lieberum	Warren County SWCD, District Manager, HM Coordinator
Ethan Gaddy	Warren County Planning Department, CSC
Sandy LeBarron	Finch Pruyn, Director of Environmental Health, and Safety
Tammie DeLorenzo	Warren County Administrators Office
James Schrammel	City of Glens Falls, Fire Chief
Sara Frankenfeld	GIS Coordinator, Warren County
Laura Moore	Town of Queensbury, Land Use Planner
Don Lehman	Warren County Public Information Officer
Cynthia Addonizio-Bianco	Tetra Tech, Inc.

Agenda Summary: Purpose to confirm Hazards of Concern, Update Mission Statement, Goals and Objectives, and facilitate a SWOO.

Item No.	Description	Action item(s):
1	<p>Opening Remarks/Progress Report</p> <ul style="list-style-type: none"> Meeting started at 10:05 am Cynthia Addonizio-Bianco, Tetra Tech (Tt), welcomed participants and noted the key agenda items and she provided a progress update as summarized in the attached PowerPoint presentation. The process is on track for plan submittal to FEMA in August 2023. Tetra Tech will begin the vulnerability analysis once the final municipal critical facility input is received from the local jurisdictions. Steering committee responsibilities include guiding the planning process and confirming the hazards of concern to include in the plan as well as the updated goals and objectives. GIS data collection is complete with support from the County GIS staff. The steering committee was provided with a list of plans gathered to date and requested to provide any additional relevant plans. 	Committee to review the list of plans collected to date and provide any additional relevant plans.
2	<p>Outreach</p> <ul style="list-style-type: none"> The HMP website is now live at https://www.warrencountynewyorkhmp.com and public outreach materials are available for distribution. All communities in the county have confirmed their intent to participate in the planning process. The county sent out a press release this month and a couple of local weekly newspapers published articles regarding the mitigation plan and provided access to the public survey. 	<ul style="list-style-type: none"> Tt to provide a social media package to municipalities to enable further online outreach. Tt to contact Warren County (WC) Chamber of Commerce for business email distribution lists.



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	<ul style="list-style-type: none"> One citizen has contacted Warren County Soil & Water Conservation District (WCSWCD) to discuss concerns related to hazard mitigation and will meet with Mr. Lieberum to discuss. Tt requested email lists to support the stakeholder outreach and distribution of surveys to agencies including health services, police, fire, EMS, etc. WC Emergency Services, Glens Falls Hospital will provide available information. Tt to contact the Chamber of Commerce to distribute surveys to county businesses. 	
3	<p>Hazards of Concern</p> <ul style="list-style-type: none"> The committee confirmed that the following hazard of concern pose significant risk to the county and its communities: <ul style="list-style-type: none"> Disease Outbreak (including Covid-19, influenza, and tick-borne illnesses) Earthquake Extreme Temperatures Flood High Hazard Potential Dams Infestation Severe Storm (Windstorm, Thunderstorm, Hail, Tornado) Severe Winter Weather (Heavy Snow, Blizzards, Ice Storms) Wildfire <p>These hazards will be profiled for the plan to provide a basis for the vulnerability assessment and the development of mitigation actions.</p>	
4	<p>Goals and Objectives</p> <ul style="list-style-type: none"> Ms. Addonizio-Bianco shared the goals and objectives from the last HMP noting updates to include changes identified in the last committee meeting as well as additional edits to align with current priorities. During the discussion additional edits were made and are available in the attached document. The updated mission statement, goals and objectives will guide the plan update. 	
5	<p>Strengths, Weaknesses, Obstacles, and Opportunities (SWOO)</p> <ul style="list-style-type: none"> Tt provided an overview of the purpose of the SWOO which is to review the hazards of concern to identify areas that the county and communities do well and can improve upon, and to further understand obstacles to implementing policy, actions, and projects to mitigate the effects of the hazards – all with the intent of identifying actions or projects to support resilience. The committee reviewed examples related to the flood hazard and participated in a discussion of county-specific issues. The committee members were requested to access and respond to the SWOO survey to document their input. Attached is the SWOO survey input received as of the date of this meeting. 	<ul style="list-style-type: none"> The committee is requested to provide input to the SWOO survey to assist in identifying problem areas and mitigation actions.
6	<p>Upcoming Meetings</p>	



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	<ul style="list-style-type: none">● Dates for the following meetings will be confirmed and shared with the committee in January:<ul style="list-style-type: none">○ Risk Assessment Meeting – February 2023○ Planning Partnership Risk Assessment Meeting – February 2023 (tentative)○ Mitigation Strategy Workshop – March 2023	
7	<p>Next Steps</p> <ul style="list-style-type: none">● Provide input via Strengths, Weaknesses, Obstacles and Opportunities (SWOO) survey● Review Hazard Profiles● Review Risk Assessment Results● Identify Problems and Problem Areas● Develop Mitigation Strategy● Review Draft Plan● Submit Draft Plan for NYSDHSES/FEMA Review● Adopt FEMA-Approved Plan● Implement Projects and Maintain the Plan and Increase Resilience	
7	<p>Conclusion - The meeting concluded at 11:25 am.</p>	